



ENVIRONMENTAL SERVICES (ES) ADVISORY COMMITTEE (ESAC)

Legal Action Report and Summary Minutes

Thursday, October 10, 2013, 5:30 p.m.
Ward 6 Council Office Conference Room
3202 E. 1st St.
Tucson, AZ

1. Roll Call

The meeting was called to order by Yvonne Merrill, ESAC Chairperson at 5:33 p.m.
Those present and absent were:

Present:

Yvonne Merrill (Chair)
Ron Ewing
Rachel Miller
Ellen Rauch
Neil Markowitz
Kristin Broksas
Tina E. Cook
Margaret Bowman
Sandra Fimbres
Gary Luce

Representative, Ward 1
Representative, Ward 2
Representative, Ward 3
Representative, Ward 5
Representative, Ward 6
Representative, City Manager's Office
Representative, City Manager's Office
Representative, City Manager's Office
Representative, City Manager's Office
Representative, City Manager's Office

Absent:

Lisa Shipek
VACANT
VACANT

Representative, Mayor's Office
Representative, Ward 4
Representative, City Manager's Office

Staff Members Present:

Nancy Petersen
Blake Ashley
Fran LaSala
Nora Rodriguez

Deputy Director, ES
Assistant City Attorney
Manager, ES
Recording Secretary, ES

2. Approval of LAR/Minutes of September 12, 2013

Committee Member Cook motioned to approve the LAR/Minutes of September 12, 2013. Committee Member Ewing second. Motion passed by voice vote of 10-0.

3. Chair Report on Current Events

Chairperson Merrill discussed the following with the Committee:

- General Meeting Format; More Time for Discussion – Chairperson Merrill suggested each Chairperson from each subcommittee take 15 minutes to report to the committee of any updates or upcoming events. Discussion held; no action taken.
- BYOBag Tucson Bag It, October 26, 2013 – Haiku contest has launched and entries have been submitted. Winner will be announced November 15th.

A free showing of Bag It will be shown at the Loft along with demonstrations in front of the Loft.

4. Director's Report

Nancy Petersen updated the Committee Member on the following:

- Water Bottles – ES will no longer be providing water bottles at any of the ESAC meetings and subcommittee meetings. Committee Members may bring their own water bottles.
- Waste Diversion to Mayor and Council – This item is scheduled to go in front of Mayor and Council on November 6, 2013.
- Know Where to Throw Event – This year's event will be held November 9, 2013 from 8:00 a.m. – Noon at the ReCommunity Tucson Materials Recovery Facility (MRF) located at 3780 E. Ajo Way.
- Upcoming Events – ES will be hosting a tour of the Landfill and MRF on October 31, 2013.

Tucson Clean and Beautiful will be having their annual meeting on October 29, 2013. RSVP deadline is October 24th. ES will pay for any Committee Member interested in attending.

5. Open Meetings Act Discussion

Discussion held between Blake Ashley and Committee Members. No action taken.

6. Subcommittee Reports and Appointments

- **Collections/Recycling/Public Information Outreach**

Committee Member Broksas informed the Committee that the City of Tucson does not have a Social Media Policy. More discussion will be held regarding this topic at upcoming subcommittee meetings and Committee Member Broksas will provide an update.

The recycle letter is still in draft mode and being edited by the subcommittee. No action will be asked of Mayor and Council regarding this letter.

The December meeting for the subcommittee will be a landfill tour on December 5, 2013 starting at 10 a.m.

- **Finance**

The cost of service modeling, rate analysis and financial reporting requirements were discussed.

Mr. John Cahill from the Office of Real Estate presented the group with the proposed land acquisition for the Los Reales Landfill area.

Next Finance meeting is scheduled for November 19, 2013 at 4:30 p.m.

- **Engineering/Environmental**

No update provided. Next meeting is scheduled for November 7, 2013.

7. HHW Paper

Fran LaSala addressed issues with the Committee Members over Household Hazardous Waste. Discussion held. No action taken.

8. Orientation of New Members

Committee Members reviewed the orientation packet for new members and made suggestions. Subcommittee responsibilities and staff's role on subcommittees should be added to the packet.

Rate history should also be included to give new members a history of the rates at Environmental Services.

9. Future Agenda Items for Next Meeting (November 14, 2013)

- Review expiration date of members
- Rate presentation
- Shopping Cart discussion
- Additional responsibility of Subcommittees

10. Call to the Audience

None

11. Adjournment

Meeting was adjourned at 7:13 p.m.